

35th Taste of Coeur d'Alene Food Application - 2023

The **2023 Taste of Coeur d'Alene** will be held on Friday, Saturday and Sunday, August 4th through 6th, 2023 in the Coeur d'Alene City Park located west of Northwest Blvd. and the Intersection of Government Way and Park Dr. The festival hours are Friday, 12 noon to 8PM, Saturday, 10AM to 8PM and Sunday, 10AM to 5PM.

Concession Name: _____

Vendor Name: _____

Last: _____ **First:** _____

Partner name: _____

Company/DBA (Doing Business As): _____

Address: _____

City: _____ **State:** _____ **ZIP:** _____

Phone # _____ **E-mail:** _____

website: _____

Preferred form of contact: ___phone ___email

My booth has _____ feet of frontage including a trailer tongue if present.

If you are selected for the show, your website will be added to our Taste of Coeur d'Alene website giving you additional exposure. Following, is an example:



Food - Arts & Craft Vendor

555-222-4321

On the Web or FB Link Email

What we would like to have, to promote each of our great vendors is:

1. Your Vendor Business Name or DBA (Doing Business As) name.
2. Your Logo or an image we can use on our Promo page. If you don't have a logo and can provide an image we can use... that would be fine.
3. Your Vendor Business Contact Telephone Number
4. Your Vendor Business desired email address.
5. A Vendor Business Web Link location. Your website link or Facebook would be very helpful.

More promotion examples are available at

https://www.panhandlekiwanis.org/taste-of-cda/vendor_promos.html.

GUIDELINES & RULES

Location & Dates:

City Park at Independence Point
Coeur d'Alene, Idaho (West)

Show Dates: **8/04/2023- 8/06/2023**. Application Deadline: **5/30/2023 Midnight PST**. **Food vendors** will be allowed to set up on Thursday, 8/3/2023... beginning at 10:00am.

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REQUIREMENTS:

Images: **2** photos (5X7) of your concession set up outside.

Food Application Fee: **\$35.00*** See booth fees below on this application. Only one food booth per vendor is permitted.

**Fees have increased from the City of CDA, so we had to increase ours.*

Event Summary:

Now in its 35th year, Taste of Coeur d'Alene has become one of the Inland Northwest's favorite festivals. Coeur d'Alene City Park on beautiful Lake Coeur d'Alene in the summer is the ideal location for this event, attracting more than 50,000 seasonal and year-round residents and tourists, over three days. The festival's fine art and crafts are showcased al fresco. The festival also features live professional music and a variety of quality foods and beverages including a beer garden featuring local microbrews. **Admission to the festival is free to the public.**

Taste of the Coeur d'Alene takes place Friday, Saturday and Sunday, **August 4th through August 6th, 2023**

Important Dates:

May 1ST - Deadline for consideration for last year's spots for returning vendors.

May 30th - Deadline for online submission for jury,

June 15th - Payment Due in Full for all vendors

Cancellation: Initial _____

Any request for cancellation must be received by July 1st and will incur a 20% charge against the applicable booth fee. Application fees are non-refundable. **Cancellation of this event by the sponsor will result in a full refund to the vendor of Application and any booth fees paid.**

Show Hours: Initial _____

Friday August 4th, 12:00PM to 8:00PM

Saturday August 5th, 10:00AM to 8:00PM

Sunday August 6th, 10:00AM to 5:00PM (Note change in close time)

Parking: Initial _____

The City of Coeur d’Alene has paved parking spaces adjacent to the show site. Management of parking is handled by Diamond Parking. **Overnight parking permission for vendors is allowed with the purchase of a full day parking pass. NO CAMPING OR RV’s OVERNIGHT IN THE PAID PARKING LOTS!**

Special Requests: Initial _____

Every effort will be made to honor requests, but last year’s space is not guaranteed.

Rules/Regulations Initial _____

Sales, Sales Tax and Permits:

Idaho Panhandle Kiwanis does not charge a commission on sales transacted by exhibitors/vendors. You retain 100% of all sales. Idaho has a sales tax of 6%. It is required that all exhibitors/ vendors have an Idaho Sales Tax Permit Number. ****Tax forms and instructions will be provided to all participants filled out based on application information at Check-in for signature. You will not receive your booth location until the tax form is completed. ****

Security:

Overnight roving security is provided on Thursday (for Food Vendors), Friday, and Saturday nights. However, Idaho Panhandle Kiwanis assumes no responsibility for the exhibitor’s products during Taste of the Coeur d’Alene. Therefore, the exhibitor should secure their booths at night.

Terms:

This event will remain open Rain or Shine, the cancellation or closing of Taste of Coeur d’Alene due to extreme weather or other acts of God will be at the sole discretion of the Idaho Panhandle Kiwanis. **THERE WILL BE NO REFUNDS.**

Exhibitors who close their booth space at any time prior to the advertised daily closing times of the show risk being banned from future shows.

FAILURE TO COMPLY WITH THE ABOVE RULES AND REGULATIONS MAY RESULT IN NOT BEING ALLOWED IN FUTURE SHOWS. Coeur d’Alene Parks Department Initial

These specific rules are extracted below from the full City ordinance 95-083: The following rules and regulations shall also apply to all persons using any city park:

- a) No cars or trucks, except city vehicles, are allowed on the park grounds. (Without specific limited permission)
- b) No nailing or stapling is allowed on any park fixtures, buildings or trees.

- c) No overnight camping is allowed in the park or in parking lots.
- d) No dogs are allowed in the park, except on paved paths.
- e) No alcohol is allowed in the park (Except by special permit).
- f) No glass containers are allowed in the park.
- g) No fences or barriers shall be erected on park grounds.
- h) All water amenities are prohibited in city parks, e.g., misters, dunk tanks, water slides, kiddie pools, and water balloons.
- i) Noise decibel levels must not exceed 65 decibels as per Ordinance #2416

Failure to comply with the above rules and regulations may result in cancellation of the event. Damage to facilities that is directly related to the event will be billed to the person responsible.

For a full copy of the regulations, please see the City of CDA website or ask the vendor chair.

FOOD VENDORS Initial

Setup will be on Thursday, August 4th. You will be given a specific time frame to set up a couple days prior to that date. We will only guarantee setup at this time. Additional information and instructions will be emailed upon application acceptance.

NO LEMONADE, SLUSHIES, SLURPEES, TEAS, FROZEN JUICES, COFFEES OR SPECIALTY DRINKS WITHOUT PRIOR APPROVAL - If you would like to serve these items, they must be noted as a menu item and require approval to limit duplication of consumer choices.

Menu: A menu of what you want to sell at the Taste of Coeur d'Alene, must accompany your application. Note: This does not mean your whole menu, but just what you propose to sell. This submission does not guarantee that those foods will be approved.

Electricity: One (1) 20-amp 120v outlet is included with EACH 10' booth fee*. There are no 220v outlets available. There may be additional 20-amp 120v plugs available, at an additional cost of \$50 per plug. In order to utilize the plug-in you must have two (2) **commercial grade (10 gauge) extension cords that are a minimum of 100 feet long.** Please be prepared and bring the proper supplies! No non conforming extension cords will be allowed.

UPDATED For example - If you need two outlets and have a 15' space, then you will need to pay for the additional outlet. If you have a total of 20' space you will have two outlets available. One outlet per 10'.

Idaho Panhandle Kiwanis will have control over booth locations as required for electrical needs. Idaho Panhandle Kiwanis is not responsible for any spoiled food products, should your freezer and or refrigerator shut off.

If possible, please use propane to prepare hot food. If your power needs are greater than what is provided, whisper-quiet generators are allowed.

Ice – Ice will be sold in 20lb bags for a cost of \$5.00 per bag and is available at the Idaho Panhandle Kiwanis information booth.

Beverages – Non-Alcoholic beverages are now allowed for sale by vendors. If you choose to serve beverages, please include this in your menu-items on page one. Alcoholic beverages are limited to the beer garden only. Other beverage sales are incorporated into your booth fee. The Idaho Panhandle Kiwanis Club will have a water concession as a convenience to visitors, but this should not impair your beverage sales.

Health Department – Concessions must have a Temporary Food Permit issued by Panhandle Health District One/ Idaho. You must contact them 45 days prior to the event, even if you already have a permit. Without the proper permit for your operation, they will ask you to leave the Park. There will be no refund. 208-667-9513.

Vehicles – ALL vehicular traffic must be removed from the Park by 9:00 am each day and will not be permitted back into Park until after 9:00 pm. THERE WILL BE NO EXCEPTIONS!

Grease – Do not put any grease, oil or waste material into the trash cans or dumpster. Disposal of these materials is the responsibility of each individual concessionaire.

Safety – Each booth is required to have a First Aid Kit and Fire Extinguisher (Approved by Fire Department).

Garbage – Each booth must provide trash containers and heavy duty trash bags to contain your waste material. All cardboard boxes must be broken down and removed from Park. DO NOT place cardboard or waste in or around Park trash containers or dumpster.

Appearance - Please keep your products and work area confined to your space and neat.

Set-Up – You will be notified of your set-up time prior to August 3rd. Concessions must be set-up and ready to serve food no later than 11 AM on Friday and 10:00 am each morning Saturday and Sunday, and remain open Rain or Shine, regardless of food supply- **you must stay open and man your booth until closing.**

Teardown – On Sunday, Food Vendors will be allowed to bring in their vehicles to load only after their booth space is packed and ready - a Kiwanis member will give you an exit slip which will be needed to get your vehicle into the park. You must be packed up and out of the Park no later than 9:00 PM; as the sprinklers will come on at that time. NO EXCEPTIONS!

City Ordinance's – No dogs, alcoholic beverages (Except by special permit) or glass containers allowed in the Park and no stakes are to be driven into the Park ground. Please review city rules included with your application.

Sales and Sales Tax – Idaho Panhandle Kiwanis does not charge a percentage of sales transacted by vendors. You retain 100% of all sales. Coeur d’Alene has a sales tax of 6%. It is required that all vendors have an Idaho Sales Tax Permit number. Tax forms and instructions will be provided to all participants at check-in.

Fees:

Application Fee - \$35 Food Vendors, due at time of application.

Booth Fees: Food booths will be charged \$50 per front foot on the main food road, including trailer tongues if present. No side order or service allowed! Booths will be measured to the next larger half-foot by Taste staff on opening day to make sure size conforms to payment received. My booth has ____ feet of frontage including a trailer tongue if present.

By signing below, I certify that I have read and initialed the above rules and regulations:

Signature _____

Date: _____

Mail Completed non refundable Application
Fee of \$35 check payable to
Panhandle Kiwanis to:
Attn: Taste of CdA
Panhandle Kiwanis
PO Box 3014
Coeur d’Alene, ID 83816-3014

Email: Tasteofcda@panhandlekiwanis.org

Additional member contact information is available on our website under Members

Optional Questionnaire:

- 1. Returning vendor? Yes No
- 2. If yes, if possible, would you like the same space as last year? Yes No
- 3. What was that space number if you recall?
- 4. Do you have any special needs for booth space?
- 5. How did you hear about our show?
 - A. Returning vendor
 - B. Friend
 - C. Kiwanis website
 - D. Other show advertising site
 - E. Approached by Kiwanis club member
 - F. Other, explain: _____